

## **ECR Action Group Representatives**

As part of its ongoing commitment to support the career development of researchers the University has established an ECR Action Group. This is an open group for anyone interested in, or holding a role in, the support of our researchers. The Action Group reports into the Steering Group.

### **Becoming an ECR representative for your school or faculty:**

- we will look for new representatives in September/October or if a position becomes vacant
- schools and faculties can have more than one representative to share the responsibility and maximize engagement
- if you are already an ECR Rep for your school or faculty you may want to consider becoming the representative on the Action Group
- representatives will have the option to undertake development to support them with this role

### **What you will get out of being a representative:**

- experience of committee and decision-making structures in your institution
- strategic planning and administrative experience as evidence in promotion or job applications
- meeting colleagues from other parts of the University and find out what is happening outside your own group or faculty
- an opportunity to contribute to a positive research culture at Leeds

### **Responsibilities of ECR representative:**

- to actively promote the implementation of the Researcher Development Concordat
- to provide input and feedback on recommendations from the ECR development steering group on University strategy and policies for career and professional skills development
- to maintain effective two-way communication with your school and faculty, disseminating information from the Action Group and bringing issues and ideas from your researcher communities back to the Action Group for discussion
- to actively gather and seek information from faculty stakeholders including early career researchers, Heads of School, Directors of Research & Innovation and Pro-Deans
- host regular consultation events with your Researchers, this can be supported OD&PL
- to encourage ECRs to become members of the wider Action Group
- be an active participant and contributor to the Action Group MS Teams community
- attend and actively contribute to monthly Action Group meetings
- develop appropriate mechanisms for communication with other reps within and beyond your own school and faculty

### **ECR steering group representatives:**

In addition to the Action Group representatives we require 3-4 representatives to be members of the ECR Steering group. These will operate at institutional level, not faculty or school. They must also be a member of the ECR Action Group. Representatives will be selected through a nomination process by members of the Action Group. In addition to the responsibilities listed above, our institutional representatives will:

- ensure that issues and ideas raised in the Action Group are accurately presented to the steering group
- to input and feedback on our Concordat implementation plan and our Excellence Award documents
- work with OD&PL to set priorities for research and development, and evaluate our research and development provision
- attend steering group meetings quarterly