University of Leeds

Research Culture Awards 2021-22

Application Form

**Please email nominations/self-nominations using this form to Holly Ingram** [**H.L.Ingram@leeds.ac.uk**](mailto:%3CH.L.Ingram@leeds.ac.uk) **by Wednesday June 1st, 5pm**

# Information section

This section covers information about the lead applicant and the team as well as the chosen category of award. Expand the sections as necessary. The maximum number of people in a team is set to 10 for event planning and personal prize budgeting purposes.

### Select the nomination type

* Self-nomination
* Third-party nomination (you will need to secure the nominees’ agreement for submission)
  + Nominator name:
  + Nominator School:
  + Nominator role/post:

### Lead applicant and team

Provide details about the applicant and the team (including external partners if applicable), and their contribution to the initiative. The lead applicant will be the contact person for the management of the award application.

Lead applicant name:

Lead applicant contributor role:

Lead applicant Service or School / Faculty:

Lead applicant role/post:

Lead applicant career stage: ECR, Mid-Career, Professor, Professional / Technical staff

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| --- | --- | --- | --- |
| **Team member name (include lead applicant)** | **Contributor role** | **School/Service/external organisation + role/post** | **If member deserves special mention, state reason (optional)** |
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Expand table as necessary; the upper limit for a team is 10 members.

### Select the award category that best fits the research culture activity:

* Personal development, reward and recognition
* Open research and impact
* Equality, diversity and inclusion in research
* Responsible research and innovation
* A collegiate and supportive environment

# Case for Award

The Application form from this point on (= Case for Award) should not be longer than two pages in total (11pt Calibri). **Please write clearly, free from jargon, for a non-specialist reader.**

### Title

Give your application a title that reflects the research culture activity you are submitting. This may be used later for promotional purposes.

### Summary

Outline the initiatives that seek to improve our research culture, and explain how the application fits within your stated award category (100 words max)

### Why?

What problem, issue, or challenge in research culture does your initiative or activity seek to address?

### What?

Please describe your research culture initiative or activity. How is it organised, who was involved, and what did they do? What is the timescale?

### How?

How does it / will it improve this problem? What are its specific objectives? What do you hope will be the impact?

### So what?

What have been / will be the outcomes? How have you / will you evaluate your initiative against your objectives? Please include evidence or indicators of change, success, and impact described in Q5. This might include changes to others, to processes, to policy, etc. but also for yourself, your research, your relationship with colleagues or in relation to your set objectives.

### What next?

What are your plans for future activity? How could you extend this initiative to other areas? What do you need to achieve these future plans?

### What challenges did you have in planning/organising/running/evaluating your initiative and how did you overcome these?

Please share challenges and solutions here. The reason for the question is to highlight the efforts and perhaps creative solutions that are necessary to create meaningful engagement that leads to culture change, and could include the importance of working as a team.

### Was there something particularly innovative/creative about your initiative?

This might be something you did to pre-empt an anticipated challenge, or you changed your practice based on experience, being inspired by someone else, etc.

### What makes your activity a notable example of culture change?

Please tell us why you think your initiative is of high quality and what is it that makes you particularly proud of it.